# Action Plan 2016 - Faculty of Arts & Culture

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1 | 1.1 | **Enhance the IT and English skills in the existing curriculum to increase employability for Arts Graduates.** | | | | | | | | | | | | |
| | 1.2 | **Development of separate IT lab for the faculty from CICT** | | | | | | | | | | | | |
| | 1.3 | **Enhancing English language proficiency by introducing compulsory courses in the curriculum.** | | | | | | | | | | | | |
| | 1.4 | **Participate in the research conferences in the national and international level** | | | | | | | | | | | | |
| | 1.5 | **Publishing journal and books** | | | | | | | | | | | | |
| | 1.6 | **Conducting regular seminars for functional writing** | | | | | | | | | | | | |
| | 1.7 | **Providing article to national and International journals.** | | | | | | | | | | | | |
| | 1.8 | **Publishing journal and books** | | | | | | | | | | | | |
| | 1.9 | **Restructuring the existing curriculam for the faculty** | | | | | | | | | | | | |
| | | Introducing ODL system | | | | | | | | | | | | |
| | 1.10 | **Special Degree in English** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.11 | **Special Degree in Islamic Studies** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.12 | **Special Degree in Arabic** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.13 | **Special Degree in Christianity** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.14 | **External Degree programme - History** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.15 | **External Degree programme - Christianity** | | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | | |
| | | Approval at the University level | | | | | | | | | | | | |
| | | Commencement of the programme | | | | | | | | | | | | |
| | 1.16 | **New degree programme - B.A in Human behavior studies** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | 1.17 | **External Degree programme - General Degree** | | | | | | | | | | | | |
| | | Restructuring the existing curriculam for External Degree | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Approval at the UGC level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | 1.18 | **Introduction to new courses** | | | | | | | | | | | | |
| | 1.18.1 | **Certificate courses** | | | | | | | | | | | | |
| | | *Certificate course on GIS* | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | | ***Certificate course in Coparative Religion and Social harmony*** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | | ***Certificate course in Cultural tourism*** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | | ***Certificate course in Early Childhood*** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | | ***Certificate course in Functional Arabic*** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | 1.18.2 | **Diploma Courses** | | | | | | | | | | | | |
| | | *Diploma in GIS* | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |
| | | *Approval at the UGC level* | | | | | | | | | | | | |
| | | *Commencement of the programme* | | | | | | | | | | | | |
| | | ***Diploma in Disaster Management*** | | | | | | | | | | | | |
| | | *Approval at the Faculty level* | | | | | | | | | | | | |
| | | *Approval at the University level* | | | | | | | | | | | | |

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| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | ***Diploma Course in ECCD*** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | ***Diploma Course in Pre school and primary education*** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | ***Diploma Course in Syudies of Art of local tradition*** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | ***Diploma Course in Journalism*** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | **Postgraduate Diploma in education (approved in 2008)** | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| 1.18.3 | **Postgraduate Degree** | | | | | | | | | | | | |
| | M.A, M.Phil and PhD in English | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | **MSc in GIS** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | **M.A, M.Phil in Comparative religion and Social harmony** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| | **M.A in Islamic studies** | | | | | | | | | | | | |
| | *Approval at the Faculty level* | | | | | | | | | | | | |
| | *Approval at the University level* | | | | | | | | | | | | |
| | *Approval at the UGC level* | | | | | | | | | | | | |
| | *Commencement of the programme* | | | | | | | | | | | | |
| 1.19 | **Existing Postgraduate Courses** | | | | | | | | | | | | |
| | M.A, M.Phil Research work and Course work and PhD | | | | | | | | | | | | |
| | M.Phil in Geography | | | | | | | | | | | | |
| | M.Phil in Tamil | | | | | | | | | | | | |
| | M.Phil in Fine Arts | | | | | | | | | | | | |
| | M.Phil in Dram and Theatre | | | | | | | | | | | | |
| | M.Phil in Education | | | | | | | | | | | | |
| 1.2 | **Exramural Studies** | | | | | | | | | | | | |
| | Disaster management | | | | | | | | | | | | |
| | Office management | | | | | | | | | | | | |
| | Counciling | | | | | | | | | | | | |
| | Psycology | | | | | | | | | | | | |
| | Jounalism | | | | | | | | | | | | |
| 1.21 | **Strengthening Existing Laboratories** | | | | | | | | | | | | |
| | GIS Lab. (Functioning with limited facilities) | | | | | | | | | | | | |
| | Increasing Computers/ Chaires/ Tables | | | | | | | | | | | | |
| | Purchase Lab accessaries (Plotter/ Scanner/ Clour printer) | | | | | | | | | | | | |
| | Purchase Hand held GPS | | | | | | | | | | | | |
| | Update and purchase GIS software | | | | | | | | | | | | |
| 1.22 | **Establishing Laboratories and Units** | | | | | | | | | | | | |
| | Soil and Water laboratory (for department of geography) | | | | | | | | | | | | |
| | Surveying Unit (for department of geography) | | | | | | | | | | | | |
| | Weather station or Center (for department of geography) | | | | | | | | | | | | |
| | Language Laboratory (for Arabic) | | | | | | | | | | | | |
| | Language Laboratory (for Tamil) | | | | | | | | | | | | |
| | Language Laboratory (for English) | | | | | | | | | | | | |
| | Theatre (for Dept. fine Arts) | | | | | | | | | | | | |
| | Open Air Theatre (for Dept. fine Arts) | | | | | | | | | | | | |
| | Studio (for Dept. fine Arts) | | | | | | | | | | | | |
| | National Language Teaching Unit (Basic Sinhala and Basic Tamil) | | | | | | | | | | | | |
| 1.23 | **Establishing for new Departments** | | | | | | | | | | | | |
| | Department of Tamil Studies | | | | | | | | | | | | |
| | Approval at the Faculty level | | | | | | | | | | | | |
| | Approval at the University level (Senate and the Council) | | | | | | | | | | | | |
| | Approval at the UGC level | | | | | | | | | | | | |

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| | | Commencement of the Department | | | | | | | | | | | |
| | | **Department of Christianity** | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | |
| | | Approval at the University level (Senate and the Council) | | | | | | | | | | | |
| | | Approval at the UGC level | | | | | | | | | | | |
| | | Commencement of the Department | | | | | | | | | | | |
| | | **Department of Economics** | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | |
| | | Approval at the University level (Senate and the Council) | | | | | | | | | | | |
| | | Approval at the UGC level | | | | | | | | | | | |
| | | Commencement of the Department | | | | | | | | | | | |
| | | **Department of Philosophy and Value Studies** | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | |
| | | Approval at the University level (Senate and the Council) | | | | | | | | | | | |
| | | Approval at the UGC level | | | | | | | | | | | |
| | | Commencement of the Department | | | | | | | | | | | |
| | | **Department of Political science** | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | |
| | | Approval at the University level (Senate and the Council) | | | | | | | | | | | |
| | | Approval at the UGC level | | | | | | | | | | | |
| | | Commencement of the Department | | | | | | | | | | | |
| | | **Department of Social science** | | | | | | | | | | | |
| | | Approval at the Faculty level | | | | | | | | | | | |
| | | Approval at the University level (Senate and the Council) | | | | | | | | | | | |
| | | Approval at the UGC level | | | | | | | | | | | |
| | | Commencement of the Department | | | | | | | | | | | |
| 2 | 2.1 | **To promote and facilitate postgraduate programme local and abroad** | | | | | | | | | | | |
| | 2.2 | **Faculty Building Complex** | | | | | | | | | | | |
| | | Phase-1 (1/3 of the building complex is completed | | | | | | | | | | | |
| | | Phase - 2 | | | | | | | | | | | |
| | | *Proposal writing* | | | | | | | | | | | |
| | | *Discussed in Faculty level* | | | | | | | | | | | |
| | | *Submitted to University/ Council* | | | | | | | | | | | |
| | | *UGC/ National planning & Cabinet approval* | | | | | | | | | | | |
| | | *Commencing contruction work* | | | | | | | | | | | |
| | | *Complete the building* | | | | | | | | | | | |
| | 2.2.1 | **Faculty Auditorium** | | | | | | | | | | | |
| | | *Construction completed* | | | | | | | | | | | |
| | | *Infrastructure facilities of the Auditorium* | | | | | | | | | | | |
| 3 | 3.1 | ***Establishment of museum (for History)*** | | | | | | | | | | | |
| | 3.2 | *Establishment of museum (for Hindu Civilization)* | | | | | | | | | | | |
| | | ***To preserve traditional art, like folklore, koothu* and etc.** | | | | | | | | | | | |

## Action Plan 2016 - Faculty of Agriculture

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1.1 | 1.1.1 | Design and implement B.Sc. in Bio System Tec. | | | | | | | | | | | | |
| | | a. Develop curriculum | Completed | | | | | | | | | | | |
| | | b. Approval of curriculum | Completed | | | | | | | | | | | |
| | | c. Conducting Degree courses | | | | | | | | | | | | |
| | | d. Establishment of the laboratories for teaching and research activities | | | | | | | | | | | | |
| | 1.1.2 | B. Sc in Nutrition & Dietetics | | | | | | | | | | | | |
| | | a. Develop curriculum | Completed | | | | | | | | | | | |
| | | b. Approval of curriculum | | | | | | | | | | | | |
| | | c. Conducting Degree courses | | | | | | | | | | | | |
| | | d. Expand the laboratories for teaching and research activities | | | | | | | | | | | | |
| | 1.1.3 | a. Conduct Study Tour | | | | | | | | | | | | |
| | | b. Conduct RAWE program | | | | | | | | | | | | |
| | 1.1.4 | Introducing courses on "social harmony" | | | | | | | | | | | | |
| 1.2 | 1.2.1 | Organize career development workshops and trainings through Career Guidance Unit. | | | | | | | | | | | | |
| 1.3 | 1.3.1 | Provide facilities for staff and students to participate in local and international research conferences and symposium and to disseminate knowledge generated | | | | | | | | | | | | |
| | | a. Facilitate funding to participate and to disseminate research findings | | | | | | | | | | | | |
| | 1.3.2 | 1. Establish collaborative research & staff-student exchange with recognized international universities and institutions | | | | | | | | | | | | |
| | | a. Prepare link proposals | | | | | | | | | | | | |
| | | b. Identify and conduct collaborative research and staff-student exchange | | | | | | | | | | | | |
| | | 2.Establish scientific and technical cooperation with experts in agricultural research, education and training locally and internationally | | | | | | | | | | | | |
| | | a. Identifying the experts in agricultural, research, education and training. | | | | | | | | | | | | |
| | | b. Organize series of workshops (CENSARM) | | | | | | | | | | | | |
| | | 3. Identify organizations to conduct industrial training for students | | | | | | | | | | | | |
| | | a. Identify industries for students trainings | | | | | | | | | | | | |
| | | b. Placement of students in industries | | | | | | | | | | | | |
| 1.4 | 1.4.1 | Develop and offer demand driven Diploma course (in Sustainable Agriculture, Livestock Production Technology) and postgraduate degree program | | | | | | | | | | | | |
| | | a. Develop curriculum | Completed | | | | | | | | | | | |
| | | b. Approval of curriculum | Completed | | | | | | | | | | | |
| | | c. Conducting diploma courses | | | | | | | | | | | | |
| | | d. Conducting M.Sc., M.Phil., and PhD Programs | | | | | | | | | | | | |
| 2.1 | 2.1.1 | Facilitate staff to participate in foreign and local workshop & trainings through Staff Development Centre. | | | | | | | | | | | | |

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| 2.2 | 2.2.1 | 1. Improve infrastructure facilities of the Dean's office, Departments and University Farms | | | | | | | | | | | |
| | | a. Planning of infrastructure development | | | | | | | | | | | |
| | | b. Obtaining approval of the MOHE | Completed | | | | | | | | | | |
| | | c. Award of contract | | | | | | | | | | | |
| | | 2. Improve facilities in the Faculty library and IT lab | | | | | | | | | | | |
| | | a. Increasing the books & journals available in the faculty library | | | | | | | | | | | |
| | | b. Expansion of space for the Computer Unit | | | | | | | | | | | |
| | | c. Increasing the number of computers in the computer unit | | | | | | | | | | | |
| | | 3. Improve facilities in the Poultry Hatchery Unit. | | | | | | | | | | | |
| | | 4. Establishment of Farm Training Center in a separate location outside this university premises. | | | | | | | | | | | |
| | | a. Identification of suitable agricultural land | Completed | | | | | | | | | | |
| | | b. Establishment of farm practical training center | | | | | | | | | | | |
| | | 5. Improve facilities in the Vegetable Seeds Production and marketing Unit | | | | | | | | | | | |
| | | a. Acquiring of additional equipments | | | | | | | | | | | |
| | | b. Sales of certified seeds to farmers | | | | | | | | | | | |
| | 2.2.2 | 1. Identify and quantify the academic and non academic cadres of the Faculty. | | | | | | | | | | | |
| | | a. Quantify the additional academic and non academic cadre needs | | | | | | | | | | | |
| | | b. Facilitate training programmes to enhance knowledge of staff | | | | | | | | | | | |
| | | 2. Adopt procedure to purchase reliable and quality items/equipments to use in the faculty (laboratory, farms, lecture halls & etc) | | | | | | | | | | | |
| 3.1 | 3.1.1 | 1. Conduct trainings, workshops and field days to disseminate information to farming community based on local and national needs. | | | | | | | | | | | |
| | | 2.Regular publication from faculty | | | | | | | | | | | |
| | | a. Ensure the publication of AGRIEAST annually | | | | | | | | | | | |
| | | b. Ensure the publication of ERMUNAI annually | | | | | | | | | | | |
| | | c. Faculty newsletter annually | | | | | | | | | | | |
| | | d. Leaflets annually | | | | | | | | | | | |
| 3.2 | 3.2.1 | Establish and function plant and animal clinics to identify pests & diseases to provide remedial measures. | | | | | | | | | | | |
| | | a. Establish a plant clinic | | | | | | | | | | | |
| | | b. Establish an animal clinic | | | | | | | | | | | |
| | 3.2.2 | Conduct fertilizer trails | | | | | | | | | | | |
| | | Conduct field days for farmers | | | | | | | | | | | |
| | | Soil testing facilities | | | | | | | | | | | |
| | | Consultancy and advisory services | | | | | | | | | | | |
| | | Contributing to national programmes | | | | | | | | | | | |
| 3.3 | 3.3.1 | CENSARM activities | | | | | | | | | | | |

## Action Plan 2016 - Faculty of Commerce & Management

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1.1 | 1.1.1 | Design the curriculum for Bachelor of Business Administration in Travel, Tourism and Hospitality Management | | | | | | | | | | | | |
| | | Approve the curriculum for Bachelor of Business Administration in Travel, Tourism and Hospitality Management | | | | | | | | | | | | |
| | | Design the curriculum for Bachelor of Business Administration in Finance | | | | | | | | | | | | |
| | | Approve the curriculum for Bachelor of Business Administration in Finance | | | | | | | | | | | | |
| | | Design the curriculum for Bachelor of Commerce in Banking and Finance | | | | | | | | | | | | |
| | | Approve the curriculum for Bachelor of Commerce in Banking and Finance | | | | | | | | | | | | |
| 1.2 | 1.2.1 | Revise the curriculum of Bachelor of Business Administration and approve it. | | | | | | | | | | | | |
| | | Revise the curriculum of Bachelor of Business Administration in Marketing Management and approve it. | | | | | | | | | | | | |
| | | Revise the curriculum of Bachelor of Business Administration in Human Resource Management and approve it. | | | | | | | | | | | | |
| | | Revise the curriculum of Bachelor of Commerce and approve it. | | | | | | | | | | | | |
| | | Revise the curriculum of Bachelor of Commerce in Accounting and Finance and approve it. | | | | | | | | | | | | |
| | | Revise the curriculum of Bachelor of Commerce in Enterprise Development and approve it. | | | | | | | | | | | | |
| | 1.2.2 | Organize Exposure Trips for students | | | | | | | | | | | | |
| | 1.2.3 | Organize Internship Training Programme for students | | | | | | | | | | | | |
| | 1.2.4 | Organize Industrial Visits | | | | | | | | | | | | |
| 1.3 | 1.3.1 | Strengthening the activities of staff research publication | | | | | | | | | | | | |
| | 1.3.2 | Organize the research forum in at the faculty level with the involvement of the final year students | | | | | | | | | | | | |
| | 1.3.3 | Create a rewarding system for best performance within the faculty level | | | | | | | | | | | | |
| 1.4 | 1.4.1 | Strengthening the involvement of staff for publication of text books | | | | | | | | | | | | |
| | 1.4.2 | Create Research fund for research and publication in the faculty | | | | | | | | | | | | |
| | 1.4.3 | Publish the referred journal "Journal of Business Management" annually | | | | | | | | | | | | |
| 2.1 | 2.1.1 | Set link programmes with National Universities | | | | | | | | | | | | |
| | 2.1.2 | Conduct Peer Evaluation and hold meetings with academics at department level at least once in a month based on the evaluation | | | | | | | | | | | | |
| | 2.1.3 | Facilitate staff trainings on teaching methodology and on subjects | | | | | | | | | | | | |
| | 2.1.4 | Facilitate academic staff who are reading PhD and who wish to register for PhD locally or in abroad | | | | | | | | | | | | |
| | 2.1.6 | Request for new carders for all departments and disciplines and recruit suitable candidates to the vacancies | | | | | | | | | | | | |
| | 2.1.7 | Hire relevant visiting staff specially for professional and practical subjects | | | | | | | | | | | | |
| | 2.1.8 | Request for new cadre for technical and minor grades and provide on the job training | | | | | | | | | | | | |
| 2.2 | 2.2.1 | Improve utilities facilities, vehicle parks, staff common room | | | | | | | | | | | | |
| | 2.2.2 | Establish a Computer Laboratory in the faculty with 70 terminals | | | | | | | | | | | | |
| 3.1 | 3.1.1 | Make link with Institute of Chartered Accountants of Sri Lanka, CMA, CIMA, SLIM, CIM, SEC and ACCA. | | | | | | | | | | | | |
| | 3.1.2 | Design and approve the certificate course in Business and Accounting through CEDEC, EUSL | | | | | | | | | | | | |
| | 3.1.3 | Approve the Bachelor of Business Management (External) | | | | | | | | | | | | |
| 4.1 | 4.1.1 | Establish and activate sub committees for centers and units of the faculty to monitor progress | | | | | | | | | | | | |
| | 4.1.2 | Submit progress reports of faculty centers and units to the faculty board and senate | | | | | | | | | | | | |
| 4.2 | 4.2.1 | Organize cultural programmes | | | | | | | | | | | | |
| | 4.2.3 | Request all heads of department to submit an annual activity plan with implementation schedule | | | | | | | | | | | | |
| | 4.2.4 | Ensure that the delegation of power match with the responsibilities | | | | | | | | | | | | |

# Action Plan 2016 - Faculty of Health-Care Sciences

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1 | 1.1 | Review the curricula with view to region, national and global needs and trends. | | | | | | | | | | | | |
| | | 1.1.1 Review the curriculum of study programmes to match international standards. | | | | | | | | | | | | |
| | | 1.1.2 Establish an Assessment Unit for FHCS | | | | | | | | | | | | |
| | 1.2 | Enhance the research capacity of the institution. | | | | | | | | | | | | |
| | | 1.2.1 Create an enabling environment for research among students and staff. | | | | | | | | | | | | |
| | | 1.2.2 Improving skills of staff to support student research through staff development and the provision of research grants. | | | | | | | | | | | | |
| | | 1.2.3 Improving research support services for undergraduates to complement their research activities. | | | | | | | | | | | | |
| | | 1.2.4 Assisting in research presentation at Annual Research Session. | | | | | | | | | | | | |
| | | 1.2.5 Training of staff in research grant proposal writing, recruitment of appropriate consultants | | | | | | | | | | | | |
| | 1.3 | Capacity building of staff | | | | | | | | | | | | |
| | | 1.3.1 Filling all approved cadre | | | | | | | | | | | | |
| | | 1.3.2 Create all appropriate necessary cadres and make necessary arrangement to fill those cadres. | | | | | | | | | | | | |
| | | 1.3.3 Create bilateral & multi lateral arrangement with centers of excellence in reputed universities to training staff members short term/long term. | | | | | | | | | | | | |
| | | 1.3.4 Create opportunities for overseas study and practical training. | | | | | | | | | | | | |
| | | 1.3.5 Conduct regular staff development activities in management for staff of all categories, providing opportunities for the academic staff for a certification course in medical education at an accredited center and design and conduct a staff development programme with several workshops, lectures, presentation etc via the Department of Medical Education and Research . | | | | | | | | | | | | |
| | | 1.3.6 Develop a management information system for smooth implementation of the curriculum, allocation of time, implementation of the curriculum, staff (all categories), learning resources database on students for tracer studies so that regular evaluations can be done with relative ease. | | | | | | | | | | | | |
| | 1.4 | Creation of slate of the Art learning Resources Development | | | | | | | | | | | | |
| | | 1.4.1 Establishment of video conference unit at FHCS. | | | | | | | | | | | | |
| | | 1.4.2 Photography unit to added to support teaching / learning and to produce materials in multi – disciplinary resources to the Departments | | | | | | | | | | | | |
| | | 1.4.3 Problem based Learning modules to be Developed | | | | | | | | | | | | |
| | 1.5 | Create a conducive environment for staff and students to facilitate activities fostering social harmony | | | | | | | | | | | | |
| | | 1.5.1 Improving physical facilities available for recreation, improve physical fitness, other leisure time activities in FHCS | | | | | | | | | | | | |
| | | 1.5.2 Organizing social- cultural activities with involvement of students and all categories of staff within the FHCS, with other facilities of EUSL and other Universities in Sri Lanka and even regionally | | | | | | | | | | | | |
| | | 1.5.3 Providing travel grants for visits by students and staff to visit other Universities (e.g. University of Jaffna, University of Paradeniya) | | | | | | | | | | | | |
| 2 | 2.1 | To enhance learning in different Health Care settings in order to improve skills and attitudes of graduates to function diverse environments. | | | | | | | | | | | | |
| | | 2.1.1 Improve the quality of teaching by improved communication in PHC learning settings by installing a dedicated communication networking facility. | | | | | | | | | | | | |
| | | 2.1.2 Develop knowledge, skills and attitudes among students to become independent practitioners by providing opportunities in the model Family Practice Unit, by developing appropriate software package for Health Information System, expanding the infrastructure for computer based student learning e.g. database / audits and linking with field based services for student learning of best practices in patient referral . | | | | | | | | | | | | |
| | | 2.1.3 Improve student access to rural PHC training centers throw improved availability of transport facilities for student activities efficient management system. | | | | | | | | | | | | |
| | | 2.1.4 Improve the clinical learning in different specialties settings. | | | | | | | | | | | | |
| | 2.2 | Improve Trilingual capability of graduates | | | | | | | | | | | | |
| | | 2.2.1 Developing a language learning facility at FHCS with the initiating of a language committee at FHCS. | | | | | | | | | | | | |
| | | 2.2.2 Initiating a language learning centre located at FHCS. | | | | | | | | | | | | |
| | | 2.2.3 Improving staff Trilingual capability to sustain language training facility at FHCS. | | | | | | | | | | | | |
| | | 2.2.4 Enhancing the language learning materials such as books, CD – ROMs at library / FHCS | | | | | | | | | | | | |
| | 2.3 | Faculty and state preventive health sector linkage and community | | | | | | | | | | | | |
| | | 2.3.1 Establishing a Primary Health – Care Centers for the Faculty of Health – Care Sciences in selected villages. | | | | | | | | | | | | |
| | | 2.3.2 Establishing a coordinating unit to cater services to the community adjoining with local and international NGOs. | | | | | | | | | | | | |
| | | 2.3.3 Conducting awareness program and workshops to the public and NGO sector health service provides to promote population health and community recognition. | | | | | | | | | | | | |
| | 2.4 | To preserve and enrich the tradition, culture and human values of the community. | | | | | | | | | | | | |
| | | 2.4.1 Initiating faculty and corporate partnership | | | | | | | | | | | | |
| | | 2.4.2 Initiating faculty and community partnership. | | | | | | | | | | | | |
| | | 2.4.3 Initiating faculty and student's partnership. | | | | | | | | | | | | |
| | | 2.4.4 Establish groups or clubs which caters the students to get to know and practices the socio cultural activities of the community | | | | | | | | | | | | |
| 3 | 3.1 | Promoting student learning through improvement of FHCS library facilities. | | | | | | | | | | | | |
| | | 3.1.1 Constructing a library complex with reading capacity of 100 students with computerized the library environment (such as installing library automation software and establishing e- learning unit) to facilitate the information access and to provide information quickly. | | | | | | | | | | | | |
| | | 3.1.2 Increasing the health related periodicals collections. | | | | | | | | | | | | |
| | | 3.1.3 Establishing book binding unit. | | | | | | | | | | | | |
| | | 3.1.4 Improved efficiency and access to library resources, staff development to enable operating library for students for longer hours using the same workforce. | | | | | | | | | | | | |
| | | 3.1.5 Incomparable of information technology. | | | | | | | | | | | | |
| | 3.2 | Undertake the remaining major capital projects in the Master Plan of EUSL related to FHCS, aided by Treasury Funds and other funding where appropriate. | | | | | | | | | | | | |
| | | 3.2.1 Introduce a system of building architecture and landscaping which is unique to the FHCS | | | | | | | | | | | | |
| | | 3.2.2 Expedite the following projects where are currently in course of constructive or are in the feasibility /design stages, as follows. | | | | | | | | | | | | |
| | | 3.2.2.1 The continuation and completion of construction of administration block building for FHCS. | | | | | | | | | | | | |
| | | 3.2.2.2 Establishing library complex with all the necessary facilities to support increasing users. | | | | | | | | | | | | |
| | | 3.2.2.3 Clinical teaching units to be established in all the clinical disciplines. | | | | | | | | | | | | |
| | | 3.2.2.4 One full fledged Auditorium with minimum of 600 hundred seats. | | | | | | | | | | | | |
| | | 3.2.2.5 The construction of Lecture Hall complex with all teaching aids and adequate infrastructure. | | | | | | | | | | | | |
| | | 3.2.2.6 Four storey building complex for the Department of Primary Health – Care Sciences with all adequate facilities, this building should include 2 lecture halls, 4 staff rooms, public health Laboratory etc. | | | | | | | | | | | | |
| | | 3.2.2.7 The construction of building complex for the Development of Human Biology with all facilities this building is to be constructed with Anatomy, Physiology and Biochemistry laboratories under one roof. | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | 3.2.2.8 The construction of building complex for Department of Clinical Sciences with facilities for clinical skills development and staff rooms for staff. | | | | | | | | | | | |
| | | 3.2.2.9 The construction of building complex for Department of Medical Education and Research with learning Recourse Development center (LRDC). | | | | | | | | | | | |
| | | 3.2.2.10 The construction of Multi – Disciplinary laboratories with all needed facilities. | | | | | | | | | | | |
| | | 3.2.2.11 The construction of building complex for Department of Pathophysiology. | | | | | | | | | | | |
| | | 3.2.2.11 The construction of the playgrounds, access roads and staff quarters. | | | | | | | | | | | |
| | | 3.2.2.12 The construction of Male and Female student Hostels. | | | | | | | | | | | |
| | | 3.2.2.13 The construction of seminar common room, students canteen etc. | | | | | | | | | | | |
| | | 3.2.2.14 Gymnasium for indoor sports facilities. | | | | | | | | | | | |
| | 3.3 | Enhancing self – learning of the FHCS undergraduate through an integrated teaching/ learning programme | | | | | | | | | | | |
| | | 3.3.1 Providing hands on training in clinical skills in a protected environment that is ethically sound based in the skills laboratory by upgrading the existing laboratory with civil works and purchase of equipment linked to establishment of a full time self learning facility with the provision of full time technical staff by EUSL. | | | | | | | | | | | |
| | | 3.3.2 Improving self- directed learning of students using learning resources in relation to module based activities by establishing a training center with centralizing resources i.e.a module resource center (MRC). | | | | | | | | | | | |
| | | 3.3.3 Improving student skills in laboratory sciences in patient care through centralizing laboratory resources and arranging clinically relevant laboratory based learning in a centralized integrated setting. | | | | | | | | | | | |
| | 3.4 | To enable the FHCS undergraduate to become a self – directed learner to promote attitudes towards lifelong learning. | | | | | | | | | | | |
| | | 3.4.1 Promoting computer based learning skills for undergraduates, of FHCS. | | | | | | | | | | | |
| | | 3.4.2 Initiating the computer assisted learning laboratory (CAL) in FHCS. | | | | | | | | | | | |
| | | 3.4.3 Upgrading the audio visual unit (AVU) that would help in developing teaching material and student evaluation material. | | | | | | | | | | | |
| | | 3.4.4 Upgrading the Photocopying facilities to aid in the learning related activities and the provisions of a publication facility to produce teaching material and to assist students to develop health education material and disseminate their research results. | | | | | | | | | | | |
| 4 | 4.1 | Facilitate organizing social and culture events in an annual calendar | | | | | | | | | | | |
| | | 4.1.1 Improve sports and recreational / welfare facilities for staff and students. | | | | | | | | | | | |
| | | 4.1.2 Promote the program and functions subject non – related seminars and workshops in different cultures and religions, human rights, acquiring 3rd (link) language skills, public communication etc. | | | | | | | | | | | |
| | | 4.1.3 Form student advisory system: It is expected to build – up cordial student – staff relationship guiding students in their academic matters and developing positive attitudes towards real working environment. | | | | | | | | | | | |
| | | 4.1.4 Train staff on counseling skills and re – organize student counseling mechanism. | | | | | | | | | | | |
| | | 4.1.5 Starting of an induction / orientation program when new students enter the university in order to guide them to have a successful university career. | | | | | | | | | | | |
| | | 4.1.6 Facilitated organizing social and culture events in an annual calendar. Facilitate outreach activities through student societies and through study programs. | | | | | | | | | | | |
| | | 4.1.7 Establishment of "Language Centre" to cater learning of all three languages. | | | | | | | | | | | |
| | 4.2 | Establish community net- work in FHCS | | | | | | | | | | | |
| | | 4.2.1 Initiate a forum including the community representatives and other stake holders. | | | | | | | | | | | |
| | | 4.2.2 Awareness on public health issue on crisis as well as in normalcy. | | | | | | | | | | | |
| | | 4.2.3 Preparation of hand outs on social and behavioral activities. | | | | | | | | | | | |
| | | 4.2.4 Reinforcement of cultural bonding between communities. | | | | | | | | | | | |
| | | 4.2.5 Public awareness activities. | | | | | | | | | | | |

## Action Plan 2016 - Faculty of Science

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1.1 | 1.1.1 | **1. Study current trend, changes and innovations in higher education** | | | | | | | | | | | | |
| | | **2. Diversify the degree programs in accordance to the UGC Standing Committee for Sciences new guidelines on degree programs** | | | | | | | | | | | | |
| | | (a) Obtain formal approval from University & UGC | | | | | | | | | | | | |
| | | (b) Implement revised curriculum structure of B.Sc. (General) Degree Program to enhance employability | | | | | | | | | | | | |
| | | (c) Commence B.Sc. Applied Science degree program(s) (3+1) | | | | | | | | | | | | |
| | | **3. BSc. Technology Stream (new window)** | | | | | | | | | | | | |
| | | (a) Develop Curriculum | | | | | | | | | | | | |
| | | (b) Formation of new Departments | | | | | | | | | | | | |
| | | (c) Formal approval from University & UGC | | | | | | | | | | | | |
| | | (d) Start the study program for new intake | | | | | | | | | | | | |
| | | **4. BSc in Aquatic Resource Management** | | | | | | | | | | | | |
| | | (a) Develop Curriculum | | | | | | | | | | | | |
| | | (b) Formal approval from University & UGC | | | | | | | | | | | | |
| | | (c) Start the study program for new intake | | | | | | | | | | | | |
| | | **5. Commence M.Sc. in Environmental Science** | | | | | | | | | | | | |
| | | **6. Identify the potential and feasible new Diploma & certificate courses** | | | | | | | | | | | | |
| | | (a) Certificate Course in Fishery data collection | | | | | | | | | | | | |
| | | (b) Diploma in Chemistry | | | | | | | | | | | | |
| | | (b-1) Formal approval from University & UGC | | | | | | | | | | | | |
| | | (c) Certificate course in Ornamental fish breeding | | | | | | | | | | | | |
| | | (c-1) Formal approval from University & UGC | | | | | | | | | | | | |
| | | (d) Certificate course in Tourism and Environment | | | | | | | | | | | | |
| | | (d-1) Formal approval from University & UGC | | | | | | | | | | | | |
| 1.2 | 1.2.1 | **1. Review and revise the syllabi of existing degree programs** | | | | | | | | | | | | |
| | | (a) B.Sc. (General) Degree | | | | | | | | | | | | |
| | | (b) B.Sc. Special Degree | | | | | | | | | | | | |
| | | **2. Introduce innovative teaching, learning and evaluation strategies through Outcome based Curriculum Development** | | | | | | | | | | | | |
| | | (a) Enhance student-centered teaching-learning strategies | | | | | | | | | | | | |
| | | (b) Incorporate IT in teaching learning and evaluation activities (e.g. LMS, computer simulations, etc.) | | | | | | | | | | | | |
| | | (c) Prepare a blue print of Outcome based Curriculum | | | | | | | | | | | | |
| | | **3.Strengthen Internal Review and Feedback Mechanisms on teaching, learning and evaluation (Quality Assurance system)** | | | | | | | | | | | | |
| | | (a) Student feedback (feedback questionnaire on lectures, practical, field work, etc.; student staff liaison meetings; etc.) | | | | | | | | | | | | |
| | | (b) Peer review on teaching and evaluation strategies. | | | | | | | | | | | | |
| | | (c) Occasional invited external review and feedback | | | | | | | | | | | | |
| | | **1. Enhance research capacity / infrastructure to match academics' potential in the identified fields** | | | | | | | | | | | | |
| | | (a) Population Biology; Natural Resource Management; Plant Pathology & Ecology; Forestry | | | | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1.3 | 1.3.1 | (b) Aquatic Resources Management; Fish disease & immunology; Aquaculture; Behavioral ecology Entomology, Environmental Science | | | | | | | | | | | | |
| | | (c) Lie Group Analysis of Ordinary and Partial differential Equations | | | | | | | | | | | | |
| | | (d) Exact Solutions to Einstein's field equations | | | | | | | | | | | | |
| | | (e) Strongly Correlated Electron Systems (SCES) | | | | | | | | | | | | |
| | | (f) Polymer science Technology; Computational chemistry | | | | | | | | | | | | |
| | | (g) Nanotechnology | | | | | | | | | | | | |
| | | 2. Encourage and facilitate national and international research grants | | | | | | | | | | | | |
| | | 3. Purchase / subscription for research journals | | | | | | | | | | | | |
| | | 4.Establish Research Collaborations with local and Overseas Universities | | | | | | | | | | | | |
| | | (a) South African Universities of Wits, UJ, Natal, etc. in South Africa | | | | | | | | | | | | |
| | | (b) Institute of Aquaculture University of Sterling, UK | | | | | | | | | | | | |
| | | (c) Universities in SEARC countries: | | | | | | | | | | | | |
| | | (d) Universities and Research Institutes in Sri Lanka: Jaffna, OULS, Ruhuna, SEUSL, Dept. of fisheries aquatic resources, NARA. | | | | | | | | | | | | |
| 1.4 | 1.4.1 | **1. Dissemination of research output** | | | | | | | | | | | | |
| | | (a) Encourage and enhance the number of publications by academics in reputed international journals (indexed by SCI, Scopus, etc.) | | | | | | | | | | | | |
| | | (b) Continue to Publish journals and books of faculty (Journal of Science and Faculty Newsletter) | | | | | | | | | | | | |
| | | (c) Develop faculty website with easy to access database | | | | | | | | | | | | |
| | | (d) Awareness to local community via seminars, exhibition, field visits, etc. | | | | | | | | | | | | |
| | | **2. Continue with the Annual Research session / symposium conducted by faculty/university** | | | | | | | | | | | | |
| | | **3. Disseminate / Enhance indigenous knowledge through interaction with local community.** | | | | | | | | | | | | |
| 2.1 | 2.1.1 | **1. Seminars / workshops / training programs through SDC** | | | | | | | | | | | | |
| | | (a) Attitude and personality building | | | | | | | | | | | | |
| | | (b) Outcome based Curriculum Development | | | | | | | | | | | | |
| | | **2. Short-term training (for academics and technical staff) to introduce new courses** | | | | | | | | | | | | |
| 2.2 | 2.2.1 | **1. Staff and student exchange programs with other universities** | | | | | | | | | | | | |
| | | **2. Industrial exposure for academics / collaborations** | | | | | | | | | | | | |
| 2.3 | 2.3.1 | **1. Enhance infrastructure and resources** | | | | | | | | | | | | |
| | | (a) Enhance lab & lecture hall space and furniture as contingency measure | | | | | | | | | | | | |
| | | (b) Purchase and repair laboratory equipment (duplicate) to cater increased student population | | | | | | | | | | | | |
| | | (c) Increase the Temporary Demonstrator Carder positions by at least 20 | | | | | | | | | | | | |
| | | **2. Medium term infrastructure and resource development to secure a permanent solution to 2.3.1.1 above and also to cater the revised curriculum, and 10% of annual increase in student intake and new study programs** | | | | | | | | | | | | |
| | | 2.1 Completion of Science Complex | | | | | | | | | | | | |
| | | (a) Phase 1: Physics Building | | | | | | | | | | | | |
| | | (b) Phase 2: Botany Building | | | | | | | | | | | | |
| | | (c) Phase 3: Mathematics & Dean's Office | | | | | | | | | | | | |
| | | (d) Animal House and Open air aquarium Tanks | | | | | | | | | | | | |
| | | 2.2 Enhance laboratory equipment for undergraduate laboratories (Botany, Chemistry, Computer Sc., Physics, Zoology | | | | | | | | | | | | |
| | | 2.3 Establish new laboratories for new Technology stream intake (furniture, office and lab equipment, etc.) | | | | | | | | | | | | |
| | | 2.4 Establish research laboratories (furniture, lab equipment, materials, etc.) | | | | | | | | | | | | |
| | | **3. Increase permanent carders by at least 75% to of set the work load of over 200% increase in student intake** | | | | | | | | | | | | |
| | | (a) 04 permanent Academic positions per main subject / department (4x8) | | | | | | | | | | | | |
| | | (b) 02 technical officers per Department (2x5) | | | | | | | | | | | | |
| | | (c) 02 laboratory attendance per department | | | | | | | | | | | | |
| | | **4. New permanent carders to commence new technology stream (two windows) and continue** | | | | | | | | | | | | |
| | | (a) 15 permanent academic positions | | | | | | | | | | | | |
| | | (b) 18 Temporary Assistant Lecturer / Demonstrator Positions | | | | | | | | | | | | |
| | | (c) 08 technical Officers | | | | | | | | | | | | |
| | | (d) 08 laboratory attendants and 04 laborers | | | | | | | | | | | | |
| | | **5. Vehicles for field study (coach, three wheeler, double cab, boat)** | | | | | | | | | | | | |
| | | **6. Generator for Science Complex** | | | | | | | | | | | | |
| | | **7. Interact with the local community (community outreach)** | | | | | | | | | | | | |
| 3.1 | 3.1.1 | 1. Integrate student projects with community needs and environmental concerns with insights into indigenous knowledge and practices | | | | | | | | | | | | |
| | | (a) Encourage academics to focus on research (individual &postgraduate programs) on community and environmental issues and needs. | | | | | | | | | | | | |
| | | (b) Disseminate knowledge / findings to community to enhance their livelihood (exhibitions, seminars, etc.) | | | | | | | | | | | | |
| | | (c) Sensitize community on issues such environmental, water pollution, solid waste management, etc. through seminars/workshops | | | | | | | | | | | | |
| | | (d) Conduct seminar, workshop and demonstration for school children and teachers to uplift school education. | | | | | | | | | | | | |
| | | 2. Provide expert knowledge and advice to preserve the scenic beauty and resources of the regions. | | | | | | | | | | | | |
| 3.2 | 3.2.1 | 1. Strengthen review and monitoring activities | | | | | | | | | | | | |
| 4.1 | 4.1.1 | 1. Follow the recommended guideline (UGC, QAAC, etc.) | | | | | | | | | | | | |
| | | 2. Asses the effective and efficient use of resources and Optimize | | | | | | | | | | | | |
| | | 3. Activities through Association of Natural Sciences (ANS) and Chemical Science Society (CSS), etc. | | | | | | | | | | | | |
| 4.2 | 4.2.1 | 1. Form Zoological Society | | | | | | | | | | | | |

## Action Plan 2016 - Centre for Information & Communication Technology (CICT)

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1.1 | 1.1.1 | Introduce short courses for students and staff (academic and non-academic) | | | | | | | | | | | | |
| | 1.1.2 | Introduce short term courses and hands on training for outsiders | | | | | | | | | | | | |
| | 1.1.3 | Introduce Diploma level ICT courses for school leavers, Governmental and non-governmental officers | | | | | | | | | | | | |
| | 1.1.4 | Conduct Computer Networking and multimedia techniques related professional courses for Undergraduates, University staff and outsiders | | | | | | | | | | | | |
| | 1.2.1.a | Design the Short courses curricula | | | | | | | | | | | | |
| | 1.2.1.b | Approve the Curricula for Short Courses at the University level and commencement of the courses | | | | | | | | | | | | |
| | 1.2.2.a | Revision of the curricula for the Certificate courses | | | | | | | | | | | | |

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| 1.2 | 1.2.2.b | Approve the Curricula for the Certificate Courses at the University level and commencement of the courses | | | | | | | | | | | | |
| | 1.2.3.a | Revision of the curricula for the Diploma courses | | | | | | | | | | | | |
| | 1.2.3.b | Approve the Curricula for Diploma Courses at the University level and commencement of the courses | | | | | | | | | | | | |
| | 1.2.4 | Purchase of latest IT software packages | | | | | | | | | | | | |
| | 1.2.5 | Purchase of course related advanced software packages for students and staff | | | | | | | | | | | | |
| 1.3 | 1.3.1 | Facilitate the visits of experts in the field of ICT for interaction with staff and students to strengthen research programs | | | | | | | | | | | | |
| 2.1 | 2.1.1 | Local & Overseas trainings for CICT staff | | | | | | | | | | | | |
| | 2.1.2 | Conduct workshops and seminars for academic and non-academic staff and students on selected topics | | | | | | | | | | | | |
| | 2.1.3 | Create all required carders and make necessary arrangements to fill those carders | | | | | | | | | | | | |
| 2.2 | 2.2.1 | Increase the number of computers and furniture | | | | | | | | | | | | |
| | 2.2.2 | Expansion of Computer labs | | | | | | | | | | | | |
| | 2.2.3 | Installation of Security system (CCTV, Door access system, Student Identification system) | | | | | | | | | | | | |
| | 2.2.4 | Provide printing facility to Students | | | | | | | | | | | | |
| | 2.2.5 | Provide Email accounts and Data storage facilities to staff and students | | | | | | | | | | | | |
| | 2.2.6 | Installation of Centralised Air Condition at CICT | | | | | | | | | | | | |
| | 2.2.7 | Establishment of CISCO networking Laboratory | | | | | | | | | | | | |
| | 2.2.8 | Establishment of MIS (Management Information System) Unit | | | | | | | | | | | | |
| | 2.2.9 | Purchase of Operating System | | | | | | | | | | | | |
| | 2.2.10 | Purchase and maintenance of Anti-Virus software | | | | | | | | | | | | |
| | 2.2.11 | Increase the number of UPS | | | | | | | | | | | | |
| | 2.2.12 | Increase the number of multimedia projectors, screens and smart boards | | | | | | | | | | | | |
| | 2.2.13 | Introduce the Learning Management System (LMS) to cater teaching and learning activities | | | | | | | | | | | | |
| | 2.2.14 | Establishment of proper network with higher bandwidth | | | | | | | | | | | | |
| | 2.2.15 | Establishment of Wireless connectivity within University premises | | | | | | | | | | | | |
| | 2.2.16 | Assist special need staff and students by providing Escalator facility | | | | | | | | | | | | |
| | 2.2.17 | Establish a common Study room with all facilities | | | | | | | | | | | | |
| 3.1 | 3.1.1 | Establish links with NAITA( National Apprentice and Industrial Training Authority) for industrial training | | | | | | | | | | | | |
| | 3.1.2 | Establish affiliation with recognized universities and institutions to promote researches | | | | | | | | | | | | |
| | 3.1.3 | Organize special seminars by stakeholders industries for students, academic and nonacademic staff | | | | | | | | | | | | |
| | 3.1.4 | Undertake consultancy services | | | | | | | | | | | | |
| | 3.1.5 | Undertake IT related projects from the Industries | | | | | | | | | | | | |
| 4.1 | 4.1.1 | Design and maintain the University website to uplift the university Webometrics ranking | | | | | | | | | | | | |
| | 4.1.2 | Conduct series of workshop on "Webometrics ranking" to Students and staff | | | | | | | | | | | | |
| | 4.1.3 | Form a "Web Resource" Committee | | | | | | | | | | | | |

## Action Plan 2016 - Main Library

| Objective | Strategies | Activity | 2016 | | | | | | | | | | | |
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| | | | Q1 | | | Q2 | | | Q3 | | | Q4 | | |
| | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1.1.1 | 1. Creating short courses and postgraduate diploma in Library & Information Science | a. Develop curriculum | | | | | | | | | | | | |
| | | b. Approval of the curriculum | | | | | | | | | | | | |
| | | c. Conducting the courses | | | | | | | | | | | | |
| | | d. Conducting lectures on Library Information Science (optional subject) | | | | | | | | | | | | |
| | 2. Information Literacy for the undergraduates | a. Incorporating information literacy modules into existing curricula of the faculties | | | | | | | | | | | | |
| 1.1.2 | 1. Bringing the information on career scopes and development to the users' end | Displaying of posters, job alerts, and advertisements of workshops on career development and soft-skills | | | | | | | | | | | | |
| | 2.Improve research infrastructures | Research cubicles for academics, special students and foreign researchers | | | | | | | | | | | | |
| 1.1.3 | 1. Enhancement of Human Resource Strength and physical appearance of the library | a. Identify and recognize the academic cadres of the library | | | | | | | | | | | | |
| | | b. Identify and recognize non-academics cadres the library | | | | | | | | | | | | |
| | | b. Refurbishment of library sections | | | | | | | | | | | | |
| 1.2.1 | 1. Keeping students and academics up-to-date with the information of their interest and need | a. Subscriptions to e-Journals & databases | | | | | | | | | | | | |
| | | b. Acquisition of new text books on demand | | | | | | | | | | | | |
| 1.3.1 | 1. Publish Library Newsletter | a. Update the events, programmes, and new subscriptions annually | | | | | | | | | | | | |
| 1.3.2 | 1. Narrowing the gap between latest resources and information seekers | a. Making the demanded resources available in digital forms | | | | | | | | | | | | |
| | | b. Document Delivery services | | | | | | | | | | | | |
| 1.3.3 | 1. Improving skills on research writing and publications | a. Organizing seminars and workshops on academic writing, English for research, using citations, etc. | | | | | | | | | | | | |
| | | b. Acquisition of materials to improve research, report writing, & presentation skills | | | | | | | | | | | | |
| 1.4.1 | 1.Establish cooperation between faculties and outside institutes/govt. private sectors | a. Establishing electronic forums to communicate with scholars/ using social networks to interact | | | | | | | | | | | | |
| 1.4.2 | 1. Highlighting of relevant and current information to the interested and potential users | a. Providing Current Awareness Services (CAS) and Selective Dissemination Services (SDI), & Bulletin Board Services | | | | | | | | | | | | |
| | | b. Circulating the journal abstract brochures & new acquisition list | | | | | | | | | | | | |
| 1.4.3 | 1. Making the library services more personal and convenient the library | a. Mounting a TV at the circulation counter to show the usage, virtual tour, and resources of the library | | | | | | | | | | | | |
| | | b. Inter land connections rectify network design using in the current land system | | | | | | | | | | | | |
| | | c. Making more terminals available for Internet browsing & OPAC searching | | | | | | | | | | | | |
| | | d. Providing ergonomically proven, innovative chairs, reading, tables, and shelves | | | | | | | | | | | | |

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| | users | e. Facilities for special-need students | | | | | | | | | | | | |
| | | f. Increase the strength of reprographic services | | | | | | | | | | | | |
| | | g. Audio-Visual Rooms | | | | | | | | | | | | |
| **1.4.4** | 1. Promoting interactive programmes to increase the awareness | a. Conducting library weeks to promote interaction between readers and library resources | | | | | | | | | | | | |
| | | b. Arranging book publishers, personal authors, and local sellers to exhibit their works/ books | | | | | | | | | | | | |
| **2.1.1** | 1. Enhancement of the knowledge and skills of technical staff / Library Info. Assistants | a. Making arrangements to receive local & foreign trainings/ workshops | | | | | | | | | | | | |
| **2.2.1** | 1. Compartmentali-zation of the library services | a. Setting up of/ assisting branch libraries | | | | | | | | | | | | |
| | | b. Sub-dividing of existing sections of the library | | | | | | | | | | | | |
| **2.2.2** | 2. Improve the integrated library system (ILS) | a. Renew the annual subscription | | | | | | | | | | | | |
| | | b. to upgrade the system | | | | | | | | | | | | |
| **3.1.1** | 1.Social interaction and ethnic cohesion | a. Establish & activate mobile library services | | | | | | | | | | | | |
| **3.1.2** | 1. Strengthening the solidarity with the faculties | a. Attending committee meetings & faculty board meetings | | | | | | | | | | | | |
| **3.2.1** | 1. Establishing a Socio-Anthropology Section in the library | a. Collecting and preserving archeological and cultural evidence/ specimens from the region | | | | | | | | | | | | |
| | | b. Digitizing the rare materials/ Palm leaf manuscripts | | | | | | | | | | | | |
| **4.1.1** | 1. Collection Management | a. Weeding programmes | | | | | | | | | | | | |
| **4.2.1** | 1. Impartial services to all the library users, regardless of time, type and distance. | a. Facilities and sections for special-needs students e.g. washroom rails, Braille signs, slopes to access to the building, special software to facilitate using e-resources, etc. | | | | | | | | | | | | |
| | | b. Maintaining a stock of all three languages in all demanded subjects, and induction of staff with bilingual capability | | | | | | | | | | | | |
| **4.3.1** | 1. Increase the level of professionalism and work ethics of the library staff | a. Human resource appraising, HR development workshops, training excursions, and overseas trainings. | | | | | | | | | | | | |