



TRINCOMALEE CAMPUS, EASTERN UNIVERSITY, SRI LANKA

Applications will be received from suitably qualified persons by me for the following posts at the **Trincomalee Campus, Konesapuri, Nilavelly, Trincomalee.**

POST: MARSHAL GR. II

Qualifications :

1. A graduate of a recognized University/Higher Educational Institution

Physique:

Male - Height	: 5' 5"
Chest	: 32" deflated
Female - Height	: 5'4"

Note:

Preference will be given to those who possess experience in Police/Armed forces and active participation in sports activities, social welfare activities within the university and at national level.

OR

2. A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

Age : Between 30 - 45 years

Salary Scale : U-MN 3 (II)
Rs. 42,885 - 18x660 - 54,765 p.m

Selection : By structured interview

POST: TECHNICAL OFFICER (AUDIO VISUAL) GRADE III

Qualifications:

- (i) Should pass in three (3) subjects at the G.C.E. (A/L) examination in any Stream

AND

- (ii) (a) Having obtained a certificate of proficiency not below than the N.V.Q Level 5 in the field of Electronic and Telecommunication/ Electronics/ Multimedia or Audio Visual Techniques from an Institution recognized by Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an Act passed by the Parliament.

OR

- (b) Having obtained technical qualifications in the field of Electronics and Telecommunication/ Electronics/ Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by Tertiary and Vocational Education Commission with one year experience in Audio Visual work in reputed organization.

Salary Scale : U-MT 1 (IIIA)
Rs. 31,625 - 7x300; 10x355 - 37,275 p.m.

Age : Between 18 - 45 years

Selection : By written and/or practical test and an interview.

POST: **MANAGEMENT ASSISTANT GRADE III (SHROFF)**

Qualifications:

1. Should have passed the G.C.E (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

- I. Sinhala Language/Tamil Language
- II. English Language/English Literature
- III. Mathematics

AND

2. Should have passed in all subjects at G.C.E (A/L) Examination (except the Common General Papers) at one sitting.

- a. Out of the three passes expected at the G.C.E (Advanced Level) Examination under the general educational qualifications mentioned in the Schemes of Recruitment, one shall be for Accountancy

Note: A security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

Preference will be given to those who possess the following;

- (a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

- (b) Two years of experience in the use of computer application packages.

Salary Scale : U-MN 1 (III)
Rs. 30,725 - 17x300 - 35,825 p.m.

Selection : By written examination (75% marks) of the following Subjects:

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- (Computer Literacy)
- Relevant Subject area.

AND

- Interview (25% marks)

Age : Between 18 - 30 years of age on the closing date of applications.

General Conditions

- (a) Should be a citizen of Sri Lanka
- (b) Should be of good character
- (c) **Age:** Not more than 45 years (other than Management Assistant (Book-Keeping))
- Age limit does not apply to the employees in the services of the Government Department, Statutory Boards, State Corporations and those who are applying for the above.

BENEFITS

- Selected candidate will contribute 10% of their monthly salary to the Universities' Provident Fund, while the employer will make a contribution of 15% of their salary of which 8% will be credited to the Universities' Pension Fund and 7% to the Universities' Provident Fund. In addition, they will become

contributors to the Employees Trust Fund under which the University will contribute an amount equivalent to 3% of the salary.

METHOD OF APPLICATION

APPLICATION FORMS AND DETAILS IN GENERAL:

Those who wish to apply for the above posts could download application forms and relevant details from the University website www.esn.ac.lk. Downloaded application form should accompany with the paid Bank slip for the deposit of a sum of Rs. 100.00 credited to the Account No: 227-1001-4-0000024, at any branch of the People's Bank, drawn in favor of "Bursar, Eastern University, Sri Lanka". Those who wish to obtain application forms by post are requested to send a self-addressed stamped envelope (23cm x10 cm in size), along with the paid bank slip to the above address.

Applicants who are employees of Government Departments, State Corporations and Statutory Bodies should forward their applications through the Head of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for recruitment, if the application channeled through the Head of the Department is not received.

CLOSING DATE

Completed application forms along with the copies of the educational qualifications, additional qualification and working experience should be sent under registered cover to reach "*Deputy Registrar / Non-Academic Establishments, Eastern University, Sri Lanka, Vantharumoolai, Chenkalady*" on or before 17.12.2021.

Note: The University reserves the right to short list and interview only such applicants as the University may consider suitable for appointment.

Incomplete and illegible applications and applications received after the closing date will be rejected.

**REGISTRAR
EASTERN UNIVERSITY, SRI LANKA
VANTHARUMOOLAI
CHENKALADY
25.11.2021**