



**OTS, AHEAD OPERATIONS
EASTERN UNIVERSITY, SRI LANKA
WALK IN INTERVIEW**

**POST OF UNIVERSITY BUSINESS LINKAGE (UBL) CELL MANAGER
(FULL TIME ON CONTRACT)**

Eligible candidates are invited for a Walk in Interview for the Post of Manager/University Business Linkage (full-time on contract) under AHEAD Grant, Eastern University, Sri Lanka.

Date: 19th January 2023 (Thursday)

Time: 9.00 am

Venue: CQA Board Room, Eastern University, Sri Lanka, Vantharumoolai.

QUALIFICATIONS:

A Degree from a recognized University and a sound knowledge and experience on Entrepreneurship /Business/Management/Commercialization.

NOTE: Please bring the original and certified copies of all Educational and Professional qualifications along with the updated CV for the interview.

REMUNERATION AND OTHER BENEFITS

A payment of **Rs. 55,000 per month (Fixed)** with EPF and ETF shall be paid. The appointment will be made up to **30-June-2023**.

KEY TASKS

- Support the UBL Cell Director to monitor and coordinate AHEAD activities under the overall implementation of UGC circular 10/2016, and any subsequent updates, at the University.
- Assist the UBL Cell Director to submit Phases 1-4 of the UBL Cell score card to the OMST in a timely manner.
- Assist the UBL Cell Director to develop an overview of what are the R&D and innovation projects at the university which have potential commercialization value. Identify the faculty members and senior students who are involved and their disciplines.
- Support the UBL Cell Director to build a network of entrepreneurs, investors, small and large businesses which can work with the University researchers.

- Coordinate the actions related to strengthen the knowledge of Intellectual Property among academics and students, and support them to obtain IP protection where relevant.
- Facilitate the commercializing of research and innovation outcomes of the University.
- Assist the UBL Cell Director to report the physical, procurement and financial progress and the performance indicators of the UBL Score card to the OMST.
- Liaise regularly and closely with the OMST to ensure smooth functioning of the AHEAD activities.
- Get familiar with all documentation prepared based on the UBL cell score card and with suitable editing use it in the commercialization of research.
- Be responsible for the timely administration of the UBL Cell.
- Maintaining records, assisting the conduction of procurement reviews and furnishing reports as required.
- Any other activities instructed by the Director, UBL Cell to satisfy the timely requirements of the UBL Cell activities of the Eastern University, Sri Lanka.

Note: For further information please refer the UGC Commission Circular No. 10/2016.

Director
OTS AHEAD Operations
Eastern University, Sri Lanka
09/01/2023