



EASTERN UNIVERSITY, SRI LANKA
VACANCIES
INTERNAL ADVERTISEMENT

Applications will be received by me **on or before 25.11.2025** for the following posts at the **Eastern University, Sri Lanka, Vantharumoolai, Chenkalady** from permanent confirmed employees in the University Grants Commission/ Higher Educational Institutions/Institutes/Campuses. Every application should be made in the prescribed form (annexed) and should be channeled through the Secretary of UGC or the Principal Executive Officer of the Higher Educational Institutions/Institutes/Campuses and the application on within the particulars are stated illegibly will be rejected.

01. POST OF TECHNICAL OFFICER (AUDIO VISUAL) - GRADE III

Qualifications:

- i. Should pass in three (3) Subjects at the G.C.E (A/L) examination in any stream.

AND

- ii.
a) Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 in the field of Electronics and Telecommunication/Electronics / Multimedia or Audio Visual Techniques from an Institution recognized by Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an act passed by the Parliament.

OR

- b) Having obtained technical qualifications in the field of Electronics and Telecommunication/Electronics/Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by Tertiary and Vocational Education Commission with one year experience in Audio Visual work in reputed organization.

SALARY SCALE : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

SELECTION : By written and/or practical test and an interview

02. POST OF PUBLIC HEALTH INSPECTOR - GRADE III

Qualifications:

- i. Should have passed the Public Health Inspectors Examination conducted by the Department of Health and an employee of the University system.

SALARY SCALE : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

SELECTION : By interview

03. POST OF MANAGEMENT ASSISTANT (STORE-KEEPING) - GRADE III

Qualifications:

- i. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

- i. Sinhala Language/Tamil Language
- ii. English Language/English Literature
- iii. Mathematics

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- ii. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting.

Preference will be given to those who possess the following:

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

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- b) Two years of experience in the use of computer application packages.

Post Specific Qualifications

One year experience in Store-keeping and/or a pass in the subject of commerce at the G.C.E. (Ordinary level) Examination or in the subject of Accountancy at the G.C.E. (Advanced level) Examination.

SALARY SCALE : U-MN 1(III): Rs. 49,475-17x540-58,655 p.m. as at 01.01.2027

SELECTION : By Written Examination (75%)

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- (Computer Literacy)
- Relevant Subject area

and

- Interview (25%)

Note: A Security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

04. POST OF MANAGEMENT ASSISTANT (BOOK-KEEPING) - GRADE III

Qualifications:

- i. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

- i. Sinhala Language/Tamil Language
- ii. English Language/English Literature
- iii. Mathematics

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- ii. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting.

Preference will be given to those who possess the following;

- c) An acceptable qualification of in computer applications of not less than six (06) months duration obtained from a recognized institute.

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- d) Two years of experience in the use of computer application packages.

Post Specific Qualifications

- a. The National Certificate for Accounting Technicians of the Sri Lanka Technical College/Collage of Technology under the Ministry of Skills Development and Vocational Training or any other equivalent qualification obtained from the recognized institute.

OR

- b. G.C.E. (A/L) qualification should be in the Commerce Stream.

SALARY SCALE : U-MN 1(III): Rs. 49,475-17x540-58,655 p.m. as at 01.01.2027

SELECTION : By Written Examination (75%)

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- (Computer Literacy)
- Relevant Subject area

and

- Interview (25%)

05. POST OF WORKS SUPERVISOR (ELECTRICAL) - GRADE III

Qualifications:

i)

- a. National Certificate in Technology or equivalent qualifications with 03 years' experience may be obtained while following the NCT course;

OR

- b. G.C.E. (O/L) Examination in 06 subjects at not more than 02 sittings with at least 05 years' experience as a Supervisor in the relevant field in Government, Local Government or State Corporation or a recognized Engineering Establishment.

Salary Scale : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

Selection : By Interview

- 06. POST OF CARETAKER CUM COOK - GRADE III
- 07. POST OF ATTENDANT (HEALTH SERVICE) - GRADE III
- 08. POST OF LABORATORY ATTENDANT - GRADE III
- 09. POST OF SPECIMEN COLLECTOR - GRADE III
- 10. POST OF GYMNASIUM ATTENDANT - GRADE III

Note – The qualifications for the above-mentioned posts of 6 to 10 are as follows:

1. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post.

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2. Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings and having obtained a proficiency certificate not below than the National Vocational Qualifications (NVQ) Level 2 or 3, issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.

OR

Should have passed the G.C.E (O/L) Examination in six (06) Subjects with at least two (02) credit passes in not more than two sittings and one (01) year working experience in a relevant field with industrial skills.

3. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and completed a minimum of five (05) years working experience in the relevant field with industrial skills.

Others:

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- iii. Should be of excellent moral character.

SALARY SCALE : UPL 2 (III): Rs.44,575–16x490;52,415 p.m as at 01.01.2027

SELECTION : By Practical Test & Interview

11. POST OF CARPENTER - GRADE III

1. Employees in Primary Level Semi-Skilled (U-PL 2) or Unskilled (U-PL 1) who have been confirmed in the present post.
2. Having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of carpentry work.

OR

Completing a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification (NVQ) Level 2, proven at a trade test.

Others:

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to the discharge the duties of the post well and to serve in any part of the island.
- iii. Should be of excellent moral character.

SALARY SCALE : UPL 3 (III): Rs.48,005–16x490;55,845 p.m. as at 01.01.2027

SELECTION : By Practical Test & Interview

Note:

In addition, other allowances approved by the government will be paid, and the salary will be paid in accordance with the guidelines stipulated in Management Services Circular No. 6/2025 and University Grants Commission Circular No. 2/2025(i)

METHOD OF APPLICATIONS

- (a) Applicants are requested to apply via online:

Link: (<http://application.esn.ac.lk/>);

QR code:



- (b) After submitting the duly filled application **via online, the hard copy of the submitted application and copies of educational & professional qualifications along with and service certificates** should be sent to the Deputy Registrar, Non-Academic Establishments Division, Eastern University, Sri Lanka, Vantharumoolai, Chenkalady **on or before 25.11.2025.**
- (c) The post applied for should be marked on the top left corner of the envelope.
- (d) Applicants who are employees of University System, Government Departments, State Corporations and Statutory Bodies should forward their applications through the Head of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for interview, if the application channelled through the Head of the Department is not received.

- (e) Incomplete & illegible applications, applications which are not attached with supportive documents & paid Bank slip and applications received by the University after the closing date will be rejected without intimation.

Note: The University reserves the right to short list and interview only such applicants as the University may consider suitable for appointment.

Further clarifications can be obtained from the Deputy Registrar, Non-Academic Establishments Division, Eastern University, Sri Lanka. Contact No.: 065-2240581 or e-mail dr_nonacademic_establishments@esn.ac.lk

Registrar
Eastern University, Sri Lanka,
Vantharumoolai, Chenkalady.
19.10.2025