

MINUTES OF THE PRE-BID MEETING

Date : 19.06.2026 Time : 10.00 am

In attendance :

Mr. M A M M Siraju	Deputy Registrar
Eng. S Vinoraj	Executive Engineer
Mr. N Mohanatheepan	Works Engineer
Mrs. P J Sujith	Management Assistant
Mr. Mohanadas	A M Civil Construction
Mr. J M Farhaan	Grace Construction
Mr. S Thevarajah	Veena Construction
Mr. S Senupan	Arun Construction

Preliminaries

Deputy Registrar/ Capital Works & Planning welcomed the bidder who was present at the Pre-Bid Meeting. The following works were collectively presented and discussed during the meeting.

1. Improvement of Dean's office of the Faculty of Science, Eastern University, Sri Lanka, Vantharumoolai.
2. Renovation of Mini-Gymnasium at Eastern university, Sri Lanka, Vantharumoolai.
3. Repairing of Roof at the Entrance Gates, Eastern University, Sri Lanka Vantharumoolai.
4. Re -Construction of Pathway at Boys Hostel Eastern University, Sri Lanka, Vantharumoolai
5. Establishing of Walking Pathway at Girls Hostel Eastern University, Sri Lanka, Vantharumoolai.
6. Extension of Toilet Facilities in the Old premises at Eastern University, Sri Lanka Vantharumoolai.

The Works Engineer / EUSL and the Executive Engineer / Department of Buildings briefed the contractors present at the meeting on the technical aspects of the above project. The following main matters were explained during the session:

- **Mobilization Advance:** The mobilization advance for the project is **30%** of the initial contract price.
- **Non-Collusion Affidavit:** The *Non-Collusion Affidavit* must be properly filled and signed.
- **Credit Facility:** Supporting documentation must be submitted to verify the required credit facility.
- **Standstill Period:** Once the contract award decision is made, the procurement process will enter a formal standstill period.

• **Revision of Required CIDA Grade & Specialty**

No.	Name of Work	Estimated Cost Excl. VAT (Rs)	Required CIDA Grade & Specialty	
			Existing	Revised
01.	Improvement of Dean's office of the Faculty of Science, Eastern University, Sri Lanka, Vantharumoolai.	3,728,836.68	C-09 or above in Building	C-09, C-08, & C-07 in Building
02.	Renovation of Mini-Gymnasium at Eastern university, Sri Lanka, Vantharumoolai.	17,652,013.00	C-07 or above in Building	C-07, C-06, & C-05 in Building

03	Repairing of Roof at the Entrance Gates, Eastern University, Sri Lanka, Vantharumoolai.	2,683,846.40	C-09 or above in Building	C-09, C-08, & C-07 in Building
04	Re -Construction of Pathway at Boys Hostel Eastern University, Sri Lanka, Vantharumoolai	5,787,519.26	C-08 or above in Highway	C-08, C-07, & C-06 in Highway
05	Establishing of Walking Pathway at Girls Hostel Eastern University, Sri Lanka, Vantharumoolai.	5,533,942.19	C-08 or above in Highway	C-08, C-07, & C-06 in Highway
06	Extension of Toilet Facilities in the Old premises at Eastern University, Sri Lanka, Vantharumoolai.	9,897,953.96	C-08 or above in Building	C-08, C-07, & C-06 in Building

- **Performance Bond:** For contractors registered under lower CIDA grades (C7, C8, and C9) who do not submit the required work experience credentials, the Performance Bond may be increased up to ten percent (10%) of the contract value.

The meeting concluded with a vote of thanks delivered by the Deputy Registrar.



.....
Deputy Registrar
Capital Works & Planning

Office Memo

To: Vice Chancellor

Through: Registrar

Recommended by
[Signature]
19/03/2026

Subject: Addendum No. 1

The Addendum No. 1 with following amendments based on the CIDA Directives, and Procurement Guidelines are recommend.

1. Revision of Required CIDA Grade & Specialty

No.	Name of Work	Estimated Cost Excl. VAT (Rs)	Required CIDA Grade & Specialty	
			Existing	Revised
01.	Improvement of Dean's office of the Faculty of Science, Eastern University, Sri Lanka, Vantharumoolai.	3,728,836.68	C-09 or above in Building	C-09, C-08, & C-07 in Building
02.	Renovation of Mini-Gymnasium at Eastern university, Sri Lanka, Vantharumoolai.	17,652,013.00	C-07 or above in Building	C-07, C-06, & C-05 in Building
03	Repairing of Roof at the Entrance Gates, Eastern University, Sri Lanka, Vantharumoolai.	2,683,846.40	C-09 or above in Building	C-09, C-08, & C-07 in Building
04	Re -Construction of Pathway at Boys Hostel Eastern University, Sri Lanka, Vantharumoolai	5,787,519.26	C-08 or above in Highway	C-08, C-07, & C-06 in Highway
05	Establishing of Walking Pathway at Girls Hostel Eastern University, Sri Lanka, Vantharumoolai.	5,533,942.19	C-08 or above in Highway	C-08, C-07, & C-06 in Highway
06	Extension of Toilet Facilities in the Old premises at Eastern University, Sri Lanka, Vantharumoolai.	9,897,953.96	C-08 or above in Building	C-08, C-07, & C-06 in Building

2. Work Experience Requirements for Lower CIDA Grades (C7, C8, and C9)

For contractors who do not submit work experience credentials, the Performance Bond shall be increased to up to ten percent (10%) of the contract value.

3. **Mobilization Advance:** The mobilization advance for the project is **30%** of the initial contract price.
4. **Standstill Period:** Once the contract award decision is made, the procurement process will enter a formal standstill period.

Recommended for your approval, Pls.

[Signature]

MAMM. Siraju
Deputy Registrar
Capital Works and Planning

Approved
[Signature]
19/03/2026
Vice Chancellor
Eastern University, Sri Lanka